

**TOWN OF WALLACE**  
**SPECIAL CALLED MEETING**  
**June 6, 2019**  
**5:30 p.m.**

The Town Council of the Town of Wallace held a special called meeting on Thursday, June 6, 2019 to hear a presentation on the FY 2019-20 budget, review FY 2018-19 budget amendments for approval and receive application packets for the position of Town Manager.

The following Governing Body members were present:

Mayor Charles C. Farrior, Jr.  
Council Member/ Mayor Pro-Tem Warren Hepler  
Council Member Wannetta Carlton  
Council Member Jeffrey Carter  
Council Member Jason Wells

The following Governing Body member was absent:

Council Member Frank Brinkley

Also present were:

Ralph Clark, Interim Town Manager	Shameshia Fennell, Finance Director
Jackie Nicholson, Town Clerk	Abby Cavenaugh, <i>Duplin Times</i>

Mayor Charley Farrior called the meeting to order. A quorum of the governing body members was present.

Presentation of the FY 2019-2020 Budget

Interim Town Manager Ralph Clark said that the FY 2019-20 budget was developed based on the items discussed and goals set by the Council at the Retreat in February. Manager Clark stated that this proposed budget is balanced and does not include any rate increases. He added that it does include a two-percent (2%) COLA, two new employees, replacing six (6) vehicles, review and update of the Unified Development Ordinance (UDO), demolition of the Yates building, street paving and sidewalk repairs, water and sewer system maintenance and repairs, storm water projects, paying off a fire truck and upgrades and repairs to the Campbell Center. Manager Clark added that the fund balance was not used to balance the budget and most, but not all, department requests were funded, at least partially. Mr. Clark and Finance Director answered questions from the Council.

Council Member Hepler made a motion to establish a public hearing to receive comments on the FY 2019-2020 budget on Thursday, June 13, 2019 after 7:00 pm. The motion was seconded by Council Member Wells and approved by unanimous vote.

### Budget Amendments

Finance Director Fennell presented three (3) budget amendments for approval. BA #16 for the Airport, BA #17 for the Storm Drainage Fund and BA #18 for the Water and Sewer Fund.

Council Member Hepler made a motion to approve the proposed budget amendments that was seconded by Council Member Carter and approved by unanimous vote.

### Distribution of Application Packets for Town Manager

Town Clerk Jackie Nicholson said that a total of fifteen (15) application packets had been received for the position of Town Manager and distributed copies to each member of the governing body present. Mayor Farrior instructed the members to review the packets and narrow them down to their top two (2) or three (3). Next week they will determine when to meet together to discuss them.

There being no further business to discuss Council Member Hepler made a motion to adjourn which was seconded by Council Member Carter and approved by unanimous vote.

Respectfully submitted,

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Charles C. Farrior, Jr., Mayor

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Jacqueline Nicholson, CMC, NCCMC  
Town Clerk

**TOWN OF WALLACE  
BUDGET ORDINANCE AMENDMENT #16  
BATCH 29369  
FOR BUDGET 2018-2019**

BE IT ORDAINED by the Town Council of the Town of Wallace, North Carolina the following amendments be made to the budget for the fiscal year ending June 30, 2019:

<b>Section I:</b>	<b>AIRPORT</b>		
<b><u>REVENUES</u></b>			
<b>Account Number</b>	<b>Account Description</b>	<b>Increase</b>	<b>Decrease</b>
65-3010-040	DONATION/CONTRIBUTIONS		\$47.00
65-3010-216	2016 AD VALOREN TAXES		\$28.00
65-3020-016	INSURANCE PROCEEDS		\$1,438.00
65-3290-000	INTEREST EARNED		\$135.00
65-3310-015	RENT-AIRPORT LAND		\$3,200.00
65-3310-020	RENT-AIRPORT RESIDENTIAL		\$2,300.00
65-3310-025	RENT-CROP DUSTING		\$100.00
65-3310-030	RENT-AIRPORT FACILITIES		\$2,500.00
65-3830-000	SALE OF FIXED ASSETS		\$25.00
65-3320-120	AMENITIES	\$800.00	
65-3020-020	AIRPORT FUEL SALES	\$7,458.00	
65-3020-025	AIRPORT OIL SALES	\$300.00	
<b>Section II:</b>			
<b><u>EXPENDITURES:</u></b>			
<b>Account Number</b>	<b>Account Description</b>	<b>Increase</b>	<b>Decrease</b>
65-7500-065	UNEMPLOYMENT	\$50.00	
65-7500-095	EMPLOYEE APPRECIATION	\$75.00	
65-7500-110	TELEPHONE/POSTAGE	\$600.00	
65-7500-140	TRAVEL/SEMINARS/MEETINGS	\$240.00	
65-7500-530	DUES AND SUBSCRIPTIONS	\$215.00	
65-7500-540	GENERAL INSURANCE	\$25.00	
65-7500-570	MISCELLANEOUS EXPENSE	\$10.00	
	<b>TOTAL:</b>	<b>\$9,773.00</b>	<b>\$9,773.00</b>

**Section III: Copy to Finance Director:**

Copies of this budget amendment shall be delivered to the Finance Director for their direction in the disbursement of funds:

**Adopted this the 6<sup>th</sup> day of June, 2019**

Attest: \_\_\_\_\_  
Jacqueline Nicholson, Town Clerk

\_\_\_\_\_  
Charles C. Farrior, Jr., Mayor

**TOWN OF WALLACE  
BUDGET ORDINANCE AMENDMENT #17  
BATCH 29369  
FOR BUDGET 2018-2019**

BE IT ORDAINED by the Town Council of the Town of Wallace, North Carolina the following amendments be made to the budget for the fiscal year ending June 30, 2019:

<b>Section I:</b>	<b>STORM DRAINAGE</b>		
<b><u>REVENUES</u></b>			
<b>Account Number</b>	<b>Account Description</b>	<b>Increase</b>	<b>Decrease</b>
59-3290-000	INTEREST EARNED		\$150.00
<b>Section II:</b>			
<b><u>EXPENDITURES:</u></b>			
<b>Account Number</b>	<b>Account Description</b>	<b>Increase</b>	<b>Decrease</b>
59-5900-023	OVERTIME	\$3,200.00	
59-5900-450	CONTRACTED SERVICES	\$260.00	
59-5900-150	MAINT/REPAIR STORM DRAINAGE		\$3,310.00
	<b>TOTAL:</b>	<b>\$3,460.00</b>	<b>\$3,460.00</b>

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**Adopted this the 6<sup>th</sup> day of June, 2019**

Attest: \_\_\_\_\_  
Jacqueline Nicholson, Town Clerk

\_\_\_\_\_  
Charles C. Farrior, Jr., Mayor

**TOWN OF WALLACE  
BUDGET ORDINANCE AMENDMENT #18  
BATCH 29369  
FOR BUDGET 2018-2019**

BE IT ORDAINED by the Town Council of the Town of Wallace, North Carolina the following amendments be made to the budget for the fiscal year ending June 30, 2019:

<b>Section I:</b>	<b>WA,SR 7 WWTP FUND</b>		
<b><u>REVENUES</u></b>			
<b>Account Number</b>	<b>Account Description</b>	<b>Increase</b>	<b>Decrease</b>
30-3010-040	DONATIONS/CONTRIBUTIONS		\$50.00
30-3290-000	INTEREST EARNED		\$550.00
30-3350-810	DWI ASSET MANAGEMENT GRANT		\$39,750.00
30-3750-000	RECONNECTION/LATE FEES		\$7,500.00
30-3750-010	NEW ACCOUNT FEE-WATER		\$3,000.00
30-3590-020	SEWER REVENUE TOWN		\$23,000.00
30-3350-000	MISCELLANEOUS REVENUES	\$2,565.00	
30-3590-025	SEWER REVENUE-DUPLIN CO.	\$1,520.00	
30-3600-000	SEWER CAPACITY FEE	\$14,240.00	
30-3600-100	WATER CAPACITY FEE	\$7,427.00	
30-3610-000	CONTRACT TREATMENT SERVICES	\$44,850.00	
30-3650-100	NEW METER FEE	\$5,653.00	
30-3710-000	WATER REVENUES	\$20,500.00	
30-3730-000	WATER/SEWER TAP FEES	\$16,477.00	
<b>Section II:</b>			
<b><u>EXPENDITURES:</u></b>			
<b>Account Number</b>	<b>Account Description</b>	<b>Increase</b>	<b>Decrease</b>
30-3380-000	SALE OF FIXED ASSETS		\$825.00
30-3970-042	INSURANCE PROCEEDS		\$60.00
30-4300-075	COMPUTER MAINT/SUPPORT		\$10,000.00
30-4300-110	PHONE/WIRELESS		\$7,500.00
30-4300-330	DEPARTMENT SUPPLIES	\$1,275.00	
30-4300-450	CONTRACTED SERVICES	\$18,000.00	
30-4300-600	COPIER LEASE	\$400.00	
30-6600-020	SALARIES WA/SR		\$21,100.00
30-6600-022	SALARIES-PART TIME		\$13,650.00
30-6600-023	OVERTIME		\$5,650.00
30-6600-050	FICA TAXES		\$6,450.00
30-6600-060	HEALTH INSURANCE		\$5,250.00
30-6600-065	UNEMPLOYMENT	\$50.00	
30-6600-070	RETIREMENT		\$6,200.00
30-6600-071	401K CONTRIBUTION		\$5,550.00
30-6600-080	PROFESSIONAL SERVICES-LEGAL	\$3,000.00	
30-6600-082	PROFESSIONAL SERVICES-		\$4,000.00

	MISC		
30-6600-090	WELLNESS EXPENSE		\$850.00
30-6600-095	EMPLOYEE APPRECIATION	\$345.00	
30-6600-100	IT SERVICES	\$1,250.00	
30-6600-110	PHONE/WIRELESS	\$1,105.00	
30-6600-115	POSTAGE		\$450.00
30-6600-130	UTILITIES		\$750.00
30-6600-140	TRAVEL/SEMINARS/MEETINGS	\$60.00	
30-6600-260	ADVERTISING	\$163.00	
30-6600-330	DEPARTMENT SUPPLIES		\$650.00
30-6600-450	CONTRACTED SERVICES	\$700.00	
30-6600-540	GENERAL INSURANCE		\$100.00
30-6600-578	UTILITY COLLECTION FEE	\$980.00	
30-6600-730	CAPITAL OUTLAY BUILDINGS		\$3,028.00
30-6600-801	INTEREST-RADIO READ METERS	\$11.00	
30-8100-020	SALARIES	\$69,150.00	
30-8100-023	OVERTIME	\$7,000.00	
30-8100-050	FICA TAXES	\$5,500.00	
30-8100-060	HEALTH INSURANCE	\$8,600.00	
30-8100-070	RETIREMENT	\$6,000.00	
30-8100-071	401K CONTRIBUTION		\$1,750.00
30-8100-075	COMPUTER		\$2,000.00
30-8100-080	PROFESSIONAL SERVICES		\$800.00
30-8100-110	PHONE/WIRELESS		\$500.00
30-8100-115	POSTAGE		\$150.00
30-8100-130	UTILITIES		\$17,600.00
30-8100-140	TRAVEL/SEMINARS/MEETINGS	\$1,050.00	
30-8100-150	WATER SYSTEM MAINT	\$31,335.00	
30-8100-152	UTILITY CUT REPAIR		\$2,500.00
30-8100-160	MAINT/REPAIR EQUIPMENT		\$150.00
30-8100-170	MAINT/REPAIR VEHICLES	\$1,301.00	
30-8100-180	MAINT/REPAIR BUILDINGS		\$100.00
30-8100-190	WATER TAP MISC EXP		\$500.00
30-8100-260	ADVERTISING		\$100.00
30-8100-310	AUTO SUPPLIES		\$550.00
30-8100-315	FUEL-VEHICLES	\$2,175.00	
30-8100-325	OFFICE SUPPLIES	\$200.00	
30-8100-330	DEPARTENT SUPPLIES	\$1,000.00	
30-8100-340	WATER TESTING EXPENSE		\$1,000.00
30-8100-540	GENERAL INSURANCE	\$301.00	
30-8100-570	MISCELLANEOUS EXPENSE	\$30.00	
30-8100-750	CAPITAL OUTLAY-UTILITY SERVICE		\$2,000.00
30-8200-020	SALARIES-WWTP	\$826.00	
30-8200-023	OVERTIME	\$1,021.00	
30-8200-050	FICA TAXES	\$122.00	

30-8200-060	HEALTH INSURANCE	\$505.00	
30-8200-065	UNEMPLOYMENT	\$50.00	
30-8200-070	RETIREMENT	\$145.00	
30-8200-071	401K CONTRIBUTION		\$300.00
30-8200-075	COMPUTER MAINT/SUPPORT		\$2,550.00
30-8200-080	PROFESSIONAL SERVICES		\$7,300.00
30-8200-110	PHONE/WIRELESS	\$2,200.00	
30-8200-115	POSTAGE		\$50.00
30-8200-130	UTILITIES		\$7,800.00
30-8200-140	TRAVEL/SEMINARS/MEETINGS		\$100.00
30-8200-150	SYSTEM MAINTENANCE		\$7,000.00
30-8200-160	MAINT/REPAIR EQUIPMENT		\$1,500.00
30-8200-170	MAINT/REPAIR VEHICLES	\$1,213.00	
30-8200-190	SEWER TAP ASSPC FEES		\$1,000.00
30-8200-200	PENALTIES		\$2,000.00
30-8200-310	AUTO SUPPLIES		\$100.00
30-8200-315	FUEL-VEHICLES		\$2,000.00
30-8200-325	OFFICE SUPPLIES	\$192.00	
30-8200-330	DEPARTMENT SUPPLIES		\$2,000.00
30-8200-450	CONTRACTED SERVICES		\$7,000.00
30-8200-530	DUES & SUBSCRIPTIONS	\$1,275.00	
30-8200-540	GENERAL INSURANCE		\$300.00
30-8200-650	VALLEY PROTEINS TREATMENT	\$1,750.00	
30-8200-810	DWI ASSET MGMT GRANT	\$39,750.00	
30-8300-023	OVERTIME		\$4,000.00
30-8300-050	FICA TAXES		\$1,250.00
30-8300-060	HEALTH INSURANCE		\$800.00
30-8300-065	UNEMPLOYMENT	\$50.00	
30-8300-070	RETIREMENT		\$250.00
30-8300-071	401K CONTRIBUTION		\$850.00
30-8300-075	OUTSOURCED COMPUTER MAINT/SUPPORT		\$2,300.00
30-8300-080	PROFESSIONAL SERVICES	\$1,875.00	
30-8300-081	PROFESSIONAL SERVICES- LEGAL		\$2,500.00
30-8300-130	UTILITIES		\$55,800.00
30-8300-150	WWTP MAINTENANCE		\$10,509.00
30-8300-152	MAINT/REPAIR FACILITIES		\$750.00
30-8300-155	SYSTEM MAINTENANCE		\$1,000.00
30-8300-170	MAINT/REPAIR VEHICLES	\$901.00	
30-8300-260	ADVERTISING	\$620.00	
30-8300-325	OFFICE SUPPLIES	\$831.00	
30-8300-540	GENERAL INSURANCE	\$68.00	
30-8300-570	MISCELLANEOUS EXPENSE	\$10.00	
30-8300-742	CAPITAL OUTLAY-DRYING BEDS		\$10,995.00

	<b>TOTAL:</b>	\$327,617.00	\$327,617.00
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**Adopted this the 6<sup>th</sup> day of June, 2019**

Attest: \_\_\_\_\_  
Jacqueline Nicholson, Town Clerk

\_\_\_\_\_  
Charles C. Farrior, Jr., Mayor